

**REDACTION REQUEST**

**NOTE:** *This Redaction Request contains personal identifiers and should be forwarded directly with the Court Reporter, NOT filed with the Court.*

To: \_\_\_\_\_, Court Reporter

Re: \_\_\_\_\_  
(Style of case)

Case No. \_\_\_\_\_

The court's Redaction Policy requires that the following personal identifiers be redacted from transcripts made electronically available:

- Social Security numbers to the last four digits,
- Financial account numbers to the last four digits,
- Dates of birth to the year,
- Names of minor children to the initials, and
- Home addresses to the city and state.

Consistent with the court's Redaction Policy, it is requested that the following information be redacted prior to the transcript being made electronically available:

<b>Document # of Transcript</b>	<b>Page</b>	<b>Line(s)</b>	<b>Identifier</b> (Example: SSN 009-99-9999)	<b>Redaction Requested</b> (Example: SSN 9999)

The undersigned understands that any redaction other than the personal identifiers listed above requires a separate Motion for Additional Redactions. This motion should be filed within 21 days of the filing of the transcript and requires court approval.

/s/ \_\_\_\_\_  
Attorney for

Date: \_\_\_\_\_