



THE UNITED STATES DISTRICT COURT
OFFICE OF THE CLERK
NORTHERN DISTRICT OF MISSISSIPPI
DAVID CREWS, CLERK

INTRODUCTION TO GRAND JURY SERVICE

Welcome to Grand Jury service in the United States District Court for the Northern District of Mississippi. You have been summoned to appear for possible Grand Jury Empanelment. We hope you will find your term of jury service an interesting and satisfying experience. These instructions are provided to answer questions frequently asked by jurors.

REPORTING FOR DUTY - It is important that you follow the instructions in your Summons Packet.

If you are selected to be on the grand jury, you will be required to serve for a period of one (1) year, reporting every other month (six (6) times during the year) with each session lasting from one (1) to three (3) days, unless the service period is extended. All persons reporting will be paid \$40.00 per day for attendance reimbursed for their round trip. You may stay overnight if you live eighty-five (85) miles or more from Oxford. If you do so, you will receive subsistence per day.

PARKING - You may park at the Department of Human Services which is across the street from the courthouse. **The Court is not responsible for any parking violations.**

PAYMENT OF ATTENDANCE FEES AND TRANSPORTATION COSTS – A check for your attendance fee and mileage is mailed to you usually within 5 - 7 days from the last day of your grand jury session.

- (1) **Attendance Fees** - A \$40.00 attendance fee is paid for each day you are required to report for duty. 1099 forms are furnished only to those jurors who receive \$600.00 or more for attendance in a calendar year and are mailed in January of the year following jury service.

- (2) **Transportation Costs** - You will be reimbursed for your round trip mileage. Mileage rates and Subsistence are based on the current governmental per diem allowance, and are subject to change.

Jurors who fail to report for jury service without an approved excuse may be served by the United States Marshal with an order directing them to appear before a judge to show cause why they should not be held in contempt of the Jury Service and Selection Act. If found in contempt, you may be fined \$1000.00, imprisoned for three days, or both.

CHANGE OF ADDRESS, PHONE NUMBER OR EMPLOYMENT - Any such changes should be reported to the Jury Department immediately at the phone numbers at the bottom of this page.

ATTENDANCE CERTIFICATES FOR EMPLOYER - You will be given an attendance certificate showing the dates you served and the attendance fees paid to you. Your employment is protected by law while you are serving as a juror. If you should have a problem with your employer in connection with your jury service, please contact the Court immediately. If you have additional questions in connection with your service, feel free to contact the Jury Department at the number below:

For More Information CALL:
(662)234-7400 (Oxford - Local)
or 1-800-524-9609 or EMAIL: jury@msnd.uscourts.gov

Thank you,
Jury Department