



U.S. Probation & Pretrial Services
Northern District of Mississippi
Vacancy Announcement No. 16-04

The court is seeking applicants for the position of Chief Probation Officer. The position is under the administrative direction of the chief judge of the district court and is directly responsible for the administration of the Federal Probation and Pretrial Services Office in the Northern District of Mississippi. The headquarters for the Probation Office is in Oxford, Mississippi.

The Chief Probation Officer is appointed by the chief judge of the district court and is an executive-level manager responsible for managing the administrative activities of the probation staff in all divisions and for overseeing the performance of the statutory duties of the office. The position requires an individual who possesses the leadership, management, communication skills, and technical expertise necessary to anticipate and resolve complex administrative, budgetary, and operational challenges.

A detailed position announcement and application instructions may be obtained on the court's website at www.msnd.uscourts.gov. A completed Application for Judicial Branch Employment (AO 78) can be found below. Applications should be received by close of business on August 5, 2016.

Submit the application packet (marked Confidential) to:

Norma T. Searcy
Personnel Specialist
911 Jackson Avenue East, Suite 273
Oxford, MS 38655
(Faxes will not be accepted)

The United States Probation and Pretrial Services Office for the Northern District of Mississippi
is an Equal Opportunity Employer
